



Alliance for Progress Charter School

Lower School: 1821-39 N. Cecil B. Moore Ave. Philadelphia, PA, 19121 Tel: 215-232-4892 Fax: 215-232-4893
Upper School: 1630-32 N. 16th St. Philadelphia, PA, 19121 Tel: 215-232-4892 Fax: 215-232-4894

Required Absentee Form

Student's Full Name: _____ Grade: _____

Homeroom Teacher: _____

Date(s) of Absence: _____ Date of Return to School: _____

Total Days of Absence: _____ **** 3 or more consecutive days of illness requires a doctor's note ****

Reason for Absence: Absence from school within the compulsory attendance ages shall be considered lawful only under the following conditions:

- Illness of Student
- Death in Immediate Family
- Court Summons
- Activity Approved or Sponsored by School
- Religious Holiday
- Other _____

Comments:

Parent/Guardian Signature

Date

Contact Number

*** This form must be submitted with a LAWFUL EXCUSE within 3 days of return from absence, or absence will be considered unexcused.**

(additional forms are located at www.afpcs.org or email us at absent@afpcs.org)

For School Use Only

Above reason verified by:

- _____ Note from Parent
- _____ Statement from Doctor
- _____ Official Document (court summons, funeral card, etc.)

Change made in Admin Plus: _____ (date)

Secretary Signature: _____

Recommendation:

- _____ Excused absence. Teacher will assist with makeup work.
- _____ Unexcused absence. Student must request make up work.
- _____ Parent notified absence was unexcused